

# AGENDA



For a meeting of the
<b>ENGAGEMENT POLICY DEVELOPMENT GROUP</b>
to be held on
<b>THURSDAY, 15 SEPTEMBER 2011</b>
at
<b>2.30 PM</b>
in the
<b>WITHAM ROOM, COUNCIL OFFICES, ST PETER'S HILL, GRANTHAM NG31 6PZ</b>
Beverly Agass, Chief Executive

Group Members:	Councillor Bob Adams (Chairman), Councillor Ray Auger, Councillor Harrish Bisnauthsing, Councillor Ibis Channell, Councillor Jock Kerr, Councillor Nick Robins and Councillor Rosemary H Woolley (Vice-Chairman)
Portfolio Holders:	Councillor Paul Carpenter (Engagement & Corporate Services)
Support Officer:	Lucy Bonshor 01476 40 61 20 <a href="mailto:l.bonshor@southkesteven.gov.uk">l.bonshor@southkesteven.gov.uk</a>

**Members of the Group are invited to attend the above meeting to consider the items of business listed below.**

- 1. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 2. MEMBERSHIP**  
The Group to be notified of any substitute members.
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**  
Members are asked to declare an interest in matters for consideration at the meeting.
- 5. ACTION NOTES FROM THE MEETING HELD ON 28TH JULY 2011**  
(Enclosure)

**6. UPDATES FROM PREVIOUS MEETING**

**7. REVIEW OF CUSTOMER ACCESS**

Presentation to Members.

**8. REVIEW OF OUTSIDE BODIES**

Report LDS037 by the Head of Legal and Democratic Services.

(Enclosure)

**9. UPDATE ON STANDARDS**

By the Head of Legal and Democratic Services.

**10. WORK PROGRAMME**

(Enclosure)

**11. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT**

## MEETING OF THE ENGAGEMENT POLICY DEVELOPMENT GROUP

THURSDAY, 28 JULY 2011 10.30 AM



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### GROUP MEMBERS PRESENT

Councillor Bob Adams (Chairman)  
Councillor Ray Auger  
Councillor Harrish Bisnauthsing  
Councillor Ibis Channell  
Councillor Michael Cook  
Councillor Jock Kerr  
Councillor Rosemary H Woolley (Vice-Chairman)

### OFFICERS

Service Manager Human Resources & Organisational Development - Joyce Slater  
Consultation Officer, Performance Consultation and Communications - Deb Wyles  
Democratic Officer - Lucy Bonshor

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### 11. COMMENTS FROM MEMBERS OF THE PUBLIC

None in attendance.

### 12. MEMBERSHIP

The Group were notified that Councillor Cook was substituting for Councillor Robins for this meeting only.

### 13. APOLOGIES

An apology for absence was received from the Councillor Carpenter (Portfolio Holder Engagement & Corporate Services).

### 14. DECLARATIONS OF INTEREST

Councillor Woolley declared a personal interest in item 8 on the agenda as she was a parish clerk to various parish councils. Councillor Bisnauthsing declared a personal interest also in item 8 as he was a Town Councillor on Stamford Town Council.

### 15. ACTION NOTES FROM THE MEETING HELD ON 9TH JUNE 2011

The action notes from the meeting on 9th June were agreed as a correct record of the decisions taken.

## **16. UPDATES FROM PREVIOUS MEETING**

The Democratic Officer informed the Group that the Standards Committee were to arrange a working group to look at policies which the Council could adopt in place of the current Code of Conduct. It was hoped that this meeting would have taken place before the Group's next meeting. The Review of Outside Bodies and the Review of Access to Services issues would be looked at once the Head of Legal and Democratic Services and the Head of HR & Customer Services returned to their offices.

## **17. QUESTION WITHOUT DISCUSSION FROM COUNCIL 7TH JULY 2011**

Members had before them report HR&OD112 which had been compiled following the question that had been asked at Council on 7th July 2011 and had been referred to the Engagement PDG concerning the cost of delivering Member training. The Service Manager for Human Resources & Organisational Development (HR & OD), Joyce Slater briefly outlined to Members the background to the Member training programme and the report listed the objectives of the training programme.

- Basic work on the training programme began in spring.
- A large number of new councillors were expected to be elected
- E-learning was a valuable tool; however it was felt that face to face training would enable new councillors to get to know one another and there would be insufficient laptops to roll out to new Members when the inductions started.
- The training programme was one of the biggest programmes that had been put on for councillors with 24 events planned of which 307 places had been taken up.
- Officers that delivered events already had material available to them, and did not keep a record of specific time spent on training so this had been estimated. However, officer delivery and preparation was done within work time and therefore there was no additional cost to the salaries budget.
- There was no separate budget heading for member training which came under the corporate training budget however, costs were factored in to this budget. By using the contribution of internal officers to deliver the programme the costs had been considerably less.

Members felt that face to face training had been the appropriate method of training to use and felt that perhaps e-learning was a better tool for revision. Mrs Slater said that in the context of the induction process face to face training was a better option especially as brand new members would not have the in depth knowledge of how the council, committees and meetings worked and were able to ask questions. Core training had been kept to 2 hours with quasi judicial training taking longer due to substantial knowledge that was required for these committees. Some Members felt that the training should have been a

requirement that all Members attended regardless of whether or not they were new to the Council. Unfortunately, the Constitution only referred to training to have been undertaken if not already done so. However, officers were on hand to offer one to one training to Members if updates needed to be passed on or changes to legislation made i.e. to the planning process. One Member felt that all quasi judicial training should be mandatory to all Members regardless as to whether or not they were on that committee. Other Members felt that all training should be available to everyone if they wished to attend it.

Members felt that the cost of the training programme had been done well and at a very reasonable cost.

Mrs Slater added that a lot of organisations successfully used e-learning and referred to section 3.7 of her report. However the investment of time and resources (20hrs officer time for 1hour of learning) could not currently be justified. The majority of councils that used the learning pool were county and unitary authorities who had dedicated people for both the technical and administration of the system. The use of e-learning though may be an option for the future.

The Lincolnshire Learning Together which had 39 places taken up had been funded by LEAP funding which was no longer available. The trainers had been good and those Members who had attended the training agreed with this but to procure such trainers would be expensive.

One Member felt that training should be optional and a Member should attend if they had an interest or expertise in a specific area as attending committees, meetings was only part of a Councillors role. Reference was then made to mandatory training which had to be undertaken in order to be able to sit on certain committees and the tight timescale in which to hold such training before the committee cycle started after the elections and the need for core training for Members to be aware of staying within the law, relevant financial information to enable them to “see the bigger picture” and ward profiles.

The Chairman thanked Mrs Slater for her comprehensive report.

► **Action Note**

***Copy of report and minute to be forwarded to the Member who raised the question at Council on 7th July 2011.***

***Copy of report and minutes available to all members on the website.***

## **18. PARISH COUNCIL AND COMMUNITY ENGAGEMENT**

Members had been circulated with report PCC03 from the Head of HR and Customer Services which concerned the work currently being undertaken to developing a strategic approach for the Council to improve its relationship and overall engagement with the community of South Kesteven which included the Local Forums.

Mrs Wyles, Consultation Officer, Performance Consultation and Communications who presented the report on behalf of the Head of HR and Customer Services briefly outlined to Member the background to the local forums and how they had operated with some having good parish council attendance and some not.

The role of parish councils was seen by the Council as pivotal to the way it operated so getting good communication with parish councils was essential.

An audit of the local forums had been undertaken together with workshops for both the Cabinet and the public. The purpose was to clarify what people thought of the local forums in their current format and identify improvements.

The main issues raised were the structure of the meetings, who attended, the topics discussed, advertising well in advance of when the meeting was held and that the meetings be far less formal. The parish council's would like the meetings more tailored to them.

Contact with parish councils was wide and varied but specifically service based and therefore they were a key group with which the Council communicated. The Localism Bill currently going through parliament would have an affect on parishes and how they worked with the local community so it was vital that the Council had good relationships with the parishes to be able to liaise within them and through them to the community.

Mrs Wyles then referred to community events that the Council had attended such as the Grantham Carnival and Stamford, Bourne markets. These had been well attended as the Council had gone to where the public were rather than the public coming to them.

Members agreed that the format and layout for local forums had been too formal and that we should be going to them rather than them coming to us. Issues raised should be relevant to parishes with perhaps one officer attending in an informal setting. Reference was then made to those areas without parishes, how were they engaged, however contact through community groups in these areas did occur with the Council. Other issues raised were the "boundaries" between the local forums which excluded people because that village did not come under that forum. Any parish should be allowed to attend a meeting. Also feedback from meetings, an item would be raised at a meeting

but no feedback would be given. Other Members then gave examples of forum meetings that they had attended. It was felt that the ward members for the areas should have a direct involvement, any issues raised should be meaningful and feedback be given. The issue of commonality should also be looked at for issues specific to certain parishes and the chairing of the meetings.

Training was another issue that could be given by the Council to parish councillors and clerks although not to interfere with the training currently carried out by the Lincolnshire Association of Local Councils this would be more to do with standards and the model code of conduct especially in light of the changes that the Localism Bill will make and the need for a scheme of some kind to be in place.

► **Action note**

***Members noted the work done to date and the proposed recommendations within the report.***

One Member referred to the last meeting of the Group at which she had raised the issue of Ward Members being given a sum of money to spend as they saw fit within their ward. She then gave a brief presentation to the Group about her proposal and how the Councillors Divisional Funds would work and be used. The presentation covered guidance, the scheme itself and how this would be reviewed.

► **Action note**

***It was agreed that the presentation be forwarded to each member of the Group for further discussion at a future meeting.***

**19. WORK PROGRAMME**

Members had been circulated with a copy of the work programme which contained all issues from each of the three PDG's.

**20. POST OFFICE - PUBLIC CONSULTATION - SERVICE RELOCATION**

Members noted the letter circulated by the Post Office and asked that a response be sent welcoming the re introduction of services in the village shop with the hope that more post office services can be established at other outlets within villages in the District.

► **Action Note**

***Send response to the Post Office welcoming the re introduction of services at Woolsthorpe by Belvoir's village shop with the hope that more post office services can be established at other outlets within villages in the District.***

A comment was then made about the position with BT and the red phone

boxes as all had gone “quiet” following the consultation about two years ago. A brief discussion followed and Mrs Wyles indicated that she would look into what was currently happening and update the Group accordingly.

► *Action Note*

*Mrs Wyles to report on the current situation to a future meeting of the Group*

**21. CLOSE OF MEETING**

The meeting closed at 12.10pm.

## REPORT TO ENGAGEMENT POLICY DEVELOPMENT GROUP

**REPORT OF:** *Head of Legal and Democratic Services*

**REPORT NO:** *LDS037*

**DATE:** *15 September 2011*

<b>TITLE:</b>	<i>Representatives on outside bodies</i>	
<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>		
<b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>	<i>Councillor Paul Carpenter (Engagement and Corporate Services)</i>	
<b>CONTACT OFFICER:</b>	<i>Lucy Youles (Head of Legal and Democratic Services) Tel: 01476 40 61 05 E-mail: l.youles@southkesteven.gov.uk</i>	
<b>INITIAL IMPACT ASSESSMENT:</b>	Carried out and Referred to in paragraph (7) below	Full impact assessment Required:
<b>Equality and Diversity</b>	<i>N/A</i>	<i>N/A</i>
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Your Council and Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS</b>		

### 1. RECOMMENDATIONS

1.1 That the Engagement PDG consider:

- a. Whether it is appropriate for the Council to appoint representatives on the outside bodies
- b. How representatives are appointed to outside bodies
- c. How feedback is received from representatives who sit on outside bodies

### 2. PURPOSE OF THE REPORT

2.1 Part 2, Article 4.2(iv) lists as a function of the council, the appointment of representatives to outside bodies.

- 2.2 At the Council meeting on 7 July 2011, some Members of the Council questioned the process for ensuring a nominee had appropriate skills and knowledge to effectively represent the Council.
- 2.3 Members who sit on outside bodies have the opportunity to feedback to the Scrutiny Committee.

### **3. DETAILS OF REPORT**

- 3.1 South Kesteven District Council appoints representatives to a number of outside bodies. A list of all the bodies and their current representatives is attached at Appendix A to the report.
- 3.2 In April 2011, letters were sent to the outside bodies to which the Council has historically appointed representatives. They were asked to confirm they still required a representative. Changes in the constitution of some bodies meant a representative was no longer required, in some instances, the body had ceased to exist and some bodies failed to confirm a representative was required.
- 3.3 At the annual Council meeting (19 May 2011) and the ordinary meeting on 7 July 2011, representatives were appointed to those bodies who responded affirmatively. The roles undertaken by Councillors varied between different organisations.
- 3.4 The Council does not have a constituted selection process for appointing representatives to outside bodies; individuals are nominated and voted on at the Council meeting. At the meeting of the Council on 7 July 2011, some Councillors queried how the Council ensured its representatives had suitable skills and knowledge.
- 3.5 The Scrutiny Committee receives reports from representatives on outside bodies at its meetings. Currently only members of the Scrutiny Committee have given feedback on their appointments. It is proposed that other members are invited to do so.

### **4. OTHER OPTIONS CONSIDERED**

None considered.

### **5. RESOURCE IMPLICATIONS**

- 5.1 South Kesteven District Council pays mileage to Councillors attending meetings of the body on which they are the Council's representative.

### **6. RISK AND MITIGATION**

- 6.1 Councillors sitting on outside bodies fill a variety of roles. They could be required to visit sites on behalf of the organisation, or take decisions as part of a board of trustees or executive committee.

### **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

None applicable

**8. CRIME AND DISORDER IMPLICATIONS**

None applicable

**9. COMMENTS OF FINANCIAL SERVICES**

**10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES**

Representation on outside bodies is important to the outside body and the Council. The appointment of members to represent the Council should be carried out in a way consistent with all the duties of the Council.

**11. COMMENTS OF OTHER RELEVANT SERVICES**

**12. APPENDICES:** List of outside bodies and their current representatives

**List of Representatives Appointed to Outside Bodies**

<b>Organisation</b>	<b>Representations</b>
Age UK Kesteven	Councillor Vic Kerr
Black Sluice Internal Drainage Board	Councillor Bob Russell (until March 2014)
Bourne Youth Centre Management Committee	Councillor Bob Russell
Council for the Protection of Rural England	Councillor John Nicholson
Dame Margaret Thorold's Educational Foundation	Councillor Vic Kerr (until January 2012)
Deeping St. James United Charities	Councillor Judy Stevens
East Midlands Councils	Councillor Mrs Linda Neal (1 year appointment)
Elsa Park Community Trust	Councillor Judy Smith
Grantham Almshouse Charity	Councillor Ray Wooten
Grantham Canal Partnership	Councillor Mrs Frances Cartwright
Grantham Growth Point Strategic Board	Councillor Mrs Frances Cartwright Councillor Nick Craft (Reserve: Councillor Mike Taylor) (Reserve: Councillor Ian Stokes)
Heritage Lincolnshire	Councillor Jeff Thompson
Joseph Clark's (Grantham) Apprenticing Foundation	Councillor Jeff Thompson Councillor Mike Cook
Lincolnshire Health Scrutiny Committee	Councillor Mrs Rosemary Kaberry-Brown
Lincolnshire Playing Fields Association	Councillor Ian Stokes
Lincolnshire Sports Partnership	Councillor John Smith
Local Government Association	Councillor Mrs Linda Neal (1 year appointment)
Local Government Association (Rural Commission)	Councillor John Smith – voting rights Councillor Debbie Wren (1 year appointment)
Local Government Association (Urban Commission)	Councillor Mrs Frances Cartwright (voting rights) Councillor Michael King (1 year appointment)

<b>Organisation</b>	<b>Representations</b>
Shaping Health for Mid-Kesteven Programme Board	Councillor Mrs Linda Neal
South Kesteven Citizen's Advice Bureau	Councillor Bob Adams Councillor Bob Sandall Councillor Alan Davidson
South Kesteven Local Children's Partnership	Councillor Mike Taylor
South Kesteven Local Strategic Partnership	Councillor Mrs Linda Neal
Stamford Endowed Schools	Councillor John Nicholson
Thomas Truesdale's Hospital	Councillor Brenda Sumner
Town Centre management Partnership: Bourne	Councillor David Higgs Councillor Mrs Linda Neal Councillor Bob Russell Councillor John Smith
Grantham Future	Councillor Bob Adams Councillor Alan Parkin
Town Centre Management Partnership: Deepings	Councillor Ray Auger Councillor Reg Howard
Town Centre Management Partnership: Stamford	Councillor Jean Bevan
Upper Witham Internal Drainage Board	Councillor Nick Craft Councillor Ian Stokes Councillor Bob Adams (Until March 2014)
Welland and Deepings Internal Drainage Board	Councillor Ray Auger Councillor Paul Cosham Councillor Reg Howard Councillor Jacky Smith (Until March 2014)
Lincolnshire County Council Flood and Drainage Management Committee	Councillor Bob Russell
Lincolnshire Waste Partnership	Councillor John Smith

**SOUTH KESTEVEN DISTRICT COUNCIL**  
**POLICY DEVELOPMENT GROUP WORK PROGRAMME**



**Priority: Customer First**

Issue	Objectives	Actions	Performance measures	Approximate timeframes	Owner
<b>Review Access to Services</b>	•	<ul style="list-style-type: none"> <li>• Review how the public access services</li> <li>• Review how internal customers access services</li> <li>• Consider access to information on councillors – e.g. having websites, advertising surgeries</li> </ul>	•		Engagement PDG  Lead Officer: Sue Griffiths

# SOUTH KESTEVEN DISTRICT COUNCIL POLICY DEVELOPMENT GROUP WORK PROGRAMME



## Priority: Quality Living

Issue	Objectives	Actions	Performance measures	Approximate timeframes	Owner
<b>Climate Change/ Carbon Management Plan</b>	<ul style="list-style-type: none"> <li>Develop an updated Climate/Change Carbon Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>Review existing provision and establish broad shape for the policy</li> <li>Review best practice</li> <li>Consider evidence and advice from officers</li> </ul>	<ul style="list-style-type: none"> <li>Adoption of updated policy</li> <li>Measures to demonstrate the effectiveness of the policy, e.g. reduced carbon emissions</li> </ul>	28.07.11 – briefing 10.11.11 – presentation on progress, issues and priorities 05.01.12 – draft action plan (SKDC comments)	Communities PDG  Lead Officer: Dave Banks
<b>Skin Piercing</b>	<ul style="list-style-type: none"> <li>Creating a bye-law in relation to skin piercing</li> </ul>	<ul style="list-style-type: none"> <li>Consider evidence and advice from officers</li> <li>Review best practice in other areas</li> </ul>	<ul style="list-style-type: none"> <li>Adoption of bye-law</li> </ul>	10.11.11 - Report on the adoption of skin piercing byelaws for SKDC	Communities PDG  Lead Officer: Dave Banks
<b>Supporting People Policy</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		Communities PDG  Lead Officer: Jane Booth
<b>National Planning Guidance Consultation</b>	<ul style="list-style-type: none"> <li>Suggest recommendations on the consultation to the Economic Development Portfolio Holder</li> </ul>	<ul style="list-style-type: none"> <li>Understand the background of national planning guidance</li> <li>Consider the proposals and requirements through workshop session</li> </ul>	<ul style="list-style-type: none"> <li>Number of PDG's recommendations taken up</li> </ul>		Communities PDG  Lead Officer: Mark Williets

**SOUTH KESTEVEN DISTRICT COUNCIL**  
**POLICY DEVELOPMENT GROUP WORK PROGRAMME**



**Priority: Quality Organisation**

<b>Issue</b>	<b>Objectives</b>	<b>Actions</b>	<b>Performance measures</b>	<b>Approximate timeframes</b>	<b>Owner</b>
<b>Localism Bill</b>	•	•	•	28.07.11 – update to Communities and Engagement PDGs  15.09.11 – Engagement to consider proposals on possible Standards arrangements	Communities PDG <ul style="list-style-type: none"> <li>• <i>Private Sector Housing Management</i></li> <li>• <i>Job Creation</i></li> </ul> Engagement PDG <ul style="list-style-type: none"> <li>• <i>The general power of competence</i></li> <li>• <i>Revocation of the Members Code of Conduct</i></li> <li>• <i>Revocation of the petition scheme</i></li> <li>• <i>Clarification of the rules of pre-determination and bias</i></li> <li>• <i>Right to challenge to take over services</i></li> <li>• <i>Right to veto excessive council tax rises</i></li> </ul> Resources PDG
<b>New Homes Bonus</b>	• Policy framework through which New Homes Bonus Funding can be spent	•	• Demonstrating the spend against the framework	19.07.11 – working group meeting	Resources PDG  Lead Officer: Richard Wyles
<b>Civil Parking Enforcement</b>	•	•	•		Communities PDG

# **SOUTH KESTEVEN DISTRICT COUNCIL** **POLICY DEVELOPMENT GROUP WORK PROGRAMME**



Lead Officer: Paul Stokes				
<b>Car Parking</b>	<ul style="list-style-type: none"> <li>• Develop an updated scale of fees and charges for car parking</li> <li>• A fundamental review of car parking arrangements with recommendations</li> </ul>	<ul style="list-style-type: none"> <li>• Review fees and charges data</li> <li>• Visit car parks across the district</li> <li>• Gather evidence from car park users</li> </ul>	<ul style="list-style-type: none"> <li>• Revised scale of fees and charges</li> <li>• Review document with recommendations</li> </ul>	Communities PDG & Resources PDG  Lead Officer: Paul Stokes
<b>Review of Outside Bodies</b>	•	•	•	15.09.11 – Engagement PDG to discuss  Engagement PDG  Lead Officer: Engagement PDG
<b>Parish Council and Community Engagement</b>	<ul style="list-style-type: none"> <li>• Develop a strategy for engaging with parish councils and communities within the district</li> </ul>	•	<ul style="list-style-type: none"> <li>• <i>Eg – Increase number of people engaging</i></li> </ul>	Lead Officer: Sharon Yates
<b>Housing Revenue Account</b>	<ul style="list-style-type: none"> <li>• Develop a policy for managing the debt created by proposed changes to the Housing Revenue Account</li> </ul>	<ul style="list-style-type: none"> <li>• Gather information from the Council's treasury management team</li> <li>• Receive up-to-date briefings on any new information about the debt the council will inherit</li> </ul>	<ul style="list-style-type: none"> <li>• Production of policy</li> <li>• Payment of debt in accordance with policy principles</li> </ul>	19.07.11 – working group meeting  Resources PDG  Lead Officer: Richard Wyles
<b>Asset Management Plan</b>	<ul style="list-style-type: none"> <li>• Support refresh of the Council's Asset Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Work with representatives from the Capital Asset Management Group</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Eg, Improved return from Council's assets</i></li> </ul>	Resources PDG  Lead Officer: Paul Stokes
<b>Fees and Charges</b>	<ul style="list-style-type: none"> <li>• Completed root and branch view of fees and charges ahead of the 2012/13 budget round</li> </ul>	<ul style="list-style-type: none"> <li>• Consider current scale of fees and charges</li> <li>• Review level of fees and charges against corporate outcomes (e.g. economic</li> </ul>	•	11.08.11 – PDG received a presentation from Deloitte on fees and charges work  Resources PDG  Lead Officer: Richard Wyles

**SOUTH KESTEVEN DISTRICT COUNCIL**  
**POLICY DEVELOPMENT GROUP WORK PROGRAMME**



- development)
- Review info from East Midlands Regional Efficiency and Improvement Partnership)

**SOUTH KESTEVEN DISTRICT COUNCIL**  
**POLICY DEVELOPMENT GROUP WORK PROGRAMME**



**Priority: Good For Business**

<b>Issue</b>	<b>Objectives</b>	<b>Actions</b>	<b>Performance measures</b>	<b>Approximate timeframes</b>	<b>Owner</b>
<b>Rural Broadband</b>	•	• Receive updates through a standing agenda item	•	28.07.11 – brief update considered	Communities PDG/Engagement PDG  Lead Officer: Mark Williets